

# The Albuquerque Doll & Bear Show produced by Melinda's Dolls

**Saturday, November 15, 2008**

**9:00AM to 4:00PM**

**McM Elegante Hotel - Mountain View 2020 Menaul NE - Albuquerque, NM**

Albuquerque - TABLE & BOOTH CONTRACT

QUANTITY	ITEM	Price
_____	6' Table, 2 chairs & 2 badges	\$70.
_____	Booth: Three 6' Tables, 2 chairs & 2 badges Booth preference (choose 1) Straight U shaped: end of row <u>or</u> wall	\$200.
_____	Electrical hookup	\$15.
_____	Additional badges, (limit 2)	\$4. Ea
_____	Box lunch (includes: chips, soda, gourmet sandwich, & dessert)	\$12.
TOTAL AMOUNT DUE		= \$ _____
LESS DEPOSIT: Minimum 25% due now (don't use this line after Oct 24)		= \$ _____
<b>Balance Due by Oct 24, 2007</b>		= \$ _____
Late Registration or payment (if paid after Oct 24) add		\$15.
<u><b>Amount Enclosed</b></u>		= \$ _____

Please send this document with your check for registration. You will receive a confirmation.

Make checks payable to:

**Melinda Natzel**

mailing address: **3948 Boundary Peak Ct Reno Nv 89506**

For information: 775 342 7629 or www.Melindasdolls.com or Email: mnatzel@charter.net

Charge my credit card for my reservation (Visa & MC only): Deposit  Balance due, on due date

Type: \_\_\_\_\_ Cardholder's Name: \_\_\_\_\_

Account Number: \_\_\_\_\_ Expiration date: \_\_\_\_\_

**This is a Contract. Please Print:**

Your Name \_\_\_\_\_  
 Company Name \_\_\_\_\_  
 Address \_\_\_\_\_  
 City/State/Zip \_\_\_\_\_  
 Phone \_\_\_\_\_  
 E-mail \_\_\_\_\_

BADGE NAMES, list ALL people including yourself who will be staffing your booth. Up to 2 badges per 2 table area are provided.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Products Offered (required): \_\_\_\_\_

The exhibitor, co-exhibitor and Melinda Natzel agree to be bound by the terms, conditions, and rules set forth in the Rules & Regulations, hereof, all of which are incorporated in and form part of this contract. Further, the exhibitor indemnifies and agrees to hold harmless Melinda Natzel and/or the McM Elegante Hotel and their respective officers, directors, employees, and agents from any actions, losses, costs, damages, claims, and expenses (including attorney's fees) arising from any damage to property or bodily injury to the exhibitor, his co-exhibitors, agents, representatives, employees by reason of the exhibitor's occupancy or use of the exhibition facilities.

Authorized Signature \_\_\_\_\_ DATE \_\_\_\_\_

Spread the Word! How many can we send you? Flyers \_\_\_\_\_ Small Posters \_\_\_\_\_ Postcards \_\_\_\_\_

# Show Rules & Regulations

**S**how hours: public admission 9:00AM to 3:00PM

**S**et up is Friday 3PM to 7PM and from 7:30 to 9AM on Saturday before the show. Dealers who have not checked in prior to 8:30AM the day of the show will forfeit their tables.

**P**arking: There is no charge for parking at the McM Elegante Hotel. You may park next to the building while unloading only. There is no parking around the building during show hours. Please park in the outer areas of Parking lots.

**B**ooth/table fees: At least 25% of the total amount due must accompany the contract in order to secure your space. All balances must be received no later than 21 days prior to the date of the show. Reservations or space payments made within 20 days of the show will need to add \$15.00. **All Spaces** are subject to reassignment if the final payment is not received by the due date. There will be a \$25.00 fee for returned checks.

**C**ancellations: There are no refunds, but you may receive credit toward a future show. There is no credit for a cancellation notice that occurs within one week (7 days) of the show / set-up date.

**E**ntry fees are based on a 'per table' basis. A standard 'table' being defined as approximately 2.5' x 6' in size, plus reasonable exhibitor access. Displayed items must occupy the space purchased as indicated above. Aisles and fire exits must be kept clear. Oversize displays and exhibitor provided tables must be approved in advance. You will need a cover for each table. The cover should be attractive in appearance and hide any boxes, etc. that are stored under the table. Melinda Natzel reserves the right to have Exhibitors remove display and merchandise items that may not be in keeping with the show's image.

**S**igns: We encourage special signs to highlight your product or service. To maintain the caliber of our shows, general discount signs are not allowed. Melinda Natzel reserves the right to have Exhibitors remove signs not in keeping with the show's image.

**S**ubletting of tables or vending space is not allowed.

**Y**our area must be ready for showing by 9:00AM. Exhibits must remain in place, properly staffed and available to the public until 3:00PM when the show officially closes. Early disassembly and packing is discourteous and unfair to the paying customer, and can create unsafe conditions. Please do not make this an issue.

**F**loor selling will not be allowed within the exhibit hall. Only those who have paid for space will be authorized to offer items for sale.

**E**xhibitor conduct: Exhibitors shall abide by and observe all laws, rules, regulations and ordinances of any applicable governmental authority and all rules of the McM Elegante Hotel. Interference or obstruction of neighboring space, or actions that impede the aisles are prohibited. Loud or excessive noise is prohibited.

**T**he exhibitor hereby agrees to indemnify, defend, protect, hold harmless and save Melinda Natzel and the McM Elegante Hotel from any and all claims, demands, suits, liability, damages, loss, injury, costs, attorney's fees and expenses of any nature which might arise from any action or failure to act, or negligence of the exhibitor or any of its co-exhibitors, officers, agents, employees, representatives or assignees. Exhibitors are encouraged to insure themselves against loss and claims. Further, the exhibitor, co-exhibitor, agent, employee or assignee shall not hold the show producer, its employees, agents or assignees accountable or liable in case of fire, water, flood, earthquake or other acts of God or war, riot, or other forms of civil unrest or any accident or loss therein related. Any infringement of copyright or patent rules and regulations are the sole responsibility of the exhibitor. Melinda Natzel and its employees, agents or assignees are not responsible for any actions of the event center employees, agents or assignees. This agreement was prepared in and shall be governed by and enforced in accordance with the Laws of the State of Nevada.

**E**xhibitors will be held financially responsible for damage to the exhibition hall caused by the exhibitor or his co-exhibitor, agent, representative, employee, or assignee.

**S**moking is allowed in designated areas only. The fire Marshall will not permit smoking in the exhibit hall.

**N**ew Mexico sales tax collection and reporting is the sole responsibility of the exhibitor.

**D**irections: From I-40, take exit 159-D (University Blvd). Drive North on University to Manual. Turn right onto Menaul

**H**otel: We have a room block at \$72.00 per night, for reservations call: 505 884 2511. McM Elegante has dry camping spots available for RV's